



STUDENT HEALTH POLICY

Policy Type: Administrative
Applies To: All students
Approved By: Lead Principal
Policy Reviewed: Every 2 years
Adopted: 2016
Revisions: 2022

PURPOSE:

To promote the health of students, Maple Ridge Christian School will work cooperatively with local and provincial medical health agencies.

PROCEDURES:

1. Communicable Disease Control

[For more information about communicable disease prevention, refer to the Communicable Disease Guidelines as posted in the staff file sharing and the parent portal of the school website]

- The immunization program provided by Vancouver Coastal Health (VCH) and Fraser Health Authorities (FHA) is aimed at maintaining adequate levels of protection in school populations against major vaccine-preventable diseases.
- The school will:
 - a) Distribute immunization information and consent forms (VCH, FHA, school and/or CISVA information are distributed as necessary);
 - b) Collect completed for the community health nurse (to be handed over to the community nurse once collected);
 - c) Provide a safe environment in the school for delivery of the immunization program.
- The parents/guardians will:
 - a) Provide immunization records when a student registers in the school for the first time.
 - b) Provided a completed consent form for the student for all immunizations (consent form will indicate yes or not).
- The student will:
 - a) Return signed parental consent forms to the school.



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- b) Attend designated immunization areas in an orderly manner.
2. Prevention of infection from blood-borne viruses (HIV, HEP B, HEP C)
 - Use gloves at all times to avoid contact with blood or body fluids.
 - Dispose of dressings and materials used to cleanse wounds in a plastic bag-lined covered receptacle.
 - Use approved disinfectant for blood spills.
 - Provide a puncture-proof sharps container to discard contaminated objects.
 - Disposal of medical sharp waste: needles, syringes and blades are considered sharps and must be disposed of in marked sharps bin in the medical room and managed as sharps waste by the office assistant.
 3. Students infected with blood-borne pathogens
 - Mandatory disclosure of infection is not required; assume that anyone could be infected with blood borne pathogens.
 - Follow all Ministry of Health Guidelines in prevention of infection.
 - Follow local health authorities' (VCH & Fraser Health) guidelines on flu infection in the school
 4. Prevention and Management of Anaphylaxis in the school setting
 - Although most anaphylactic children learn to administer their own medication by about age 8, individuals of any age may require help during a reaction due to rapid progression of the symptoms. Therefore, adult supervision is required.
 - a) The school will provide training for all staff members in the use of the epinephrine injector.
 - b) Telephone 9-1-1 and inform that a child is having an anaphylactic reaction.
 - c) Telephone parents/guardians.
 - d) Have a staff member accompany the child to the hospital if parent not available or not immediately present to receive the child at the hospital.
 - e) Location of Epinephrine:



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- Epinephrine injectors provided by the parent/guardian should be kept in a secure area (unlocked) known to all staff [stored in main office emergency bin]
 - During emergency evacuations, the emergency bin will be taken outside
 - During field trips/outings, staff will be notified of any student with an injector and will take the injector along in the first aid kit as per field trip policies and procedures
 - As soon as students are old enough they should carry their own injectors.
- f) Review school emergency procedures for each anaphylactic student with staff and parents/guardians annually and as directed by a physician.

For more information, staff should refer to [BC Anaphylactic and Child Safety Framework](#).

5. Children with Medical Conditions

Children with medical conditions such as seizures, asthma or diabetes are to have a care plan in place. The Community Health nurse can be a source of information and assistance in effecting a plan. For additional diabetes resources for schools, refer to the [Supporting Students with Type 1 Diabetes in the School Setting](#).

The school will:

- a) Keep a record of students who have identified medical conditions.
- b) Ensure that care plans for students with medical conditions are updated regularly.
- c) Consult with the Community Health nurse if you have questions about a care plan for a student.

The parents/guardians will:

- a) Make the school aware of their child's medical condition and provide updates if this condition changes.
- b) Assist the school in completing a care plan for their child.



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- c) Provide appropriate medications both for management and emergency and determine a plan with the school about where and how these should be kept and administered.

The student will:

- a) Follow their medical care plan.
- b) If able, alert staff to abrupt health changes

6. Administration of Medication

- In the case of ongoing administration or self-administration of medication, a medical plan must be in place. In the case of the administration of self-administration of medication (Tylenol, Advil, etc.), parent permission is to be provided. (Refer to Medical Permission Form). Medications for self-administration are located in a storage bin in the front office. The office staff distributing medication will make documentation and sign permission form.
- If occasional medication is required while a student is attending school, the student will take medicine under supervision. If required, the community health nurse will train a person/persons in the administration of medication or health care procedure.
- Maintenance of oxygen and defibrillator is done by the office assistant. The first aid attendant will provide service.

7. Head Injuries

- All head injuries are to be reported and accident reports must be completed as soon as possible.
- Office staff and all coaches should complete concussion awareness training
- Parent/Guardian is to be informed and made aware of the injury.
- A student with a head injury is to be monitored for symptoms of possible concussion.

8. Accidents & Injuries

- In the event of an emergency accident involving injury happening on the school grounds or in the school building, the following steps will be taken:
 - a) If an injury is witnessed, a supervisor or office staff will be alerted.



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- b) If able, the injured person should be brought to the office.
 - c) Teacher/adult supervisor will make a preliminary check of the injured person.
 - d) If further assessment of the injury is needed, the first aid attendance will be called to the scene or directed to the office.
 - e) Once assessed by the first aid attendant, the office will be notified if parents or ambulance should be called.
 - f) In the event that an ambulance is necessary, the parents will also be notified.
 - g) First aid attendant or supervisor will stay with the injured person until parent /ambulance arrives.
 - h) An accident report, located in the office, needs to be completed as soon as possible. This is a mandatory step taken for Insurance and Liability protocol and is required by the board. A copy is given to the principal.

RESPONSIBILITIES:

1. The school ensures that there are several staff that have advanced first aid training, as required by Work Safe BC.

REFERENCES:

Communicable Disease Protocols



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MEDICATION PERMISSION MAPLE RIDGE CHRISTIAN SCHOOL

Student Name	Date
Parent/Guardian (please print)	

Name of Medication
Dosage
Medical Condition

- I agree to supply the medication to MRCS labeled with the child's name and expiration date.
- If changes occur, it is my responsibility to update MRCS with the information/medication.
- I agree to allow the staff of HPMCS to administer the medication, following my directions.

Parent/Guardian Signature

Date	Amount	Initials of Staff	Reviewed by	Date



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