



## SCHOOL COMPLETION CERTIFICATION POLICY

Policy Type: Administrative  
Applies To: Staff, Students  
Approved By: Leadership Team  
Policy Reviewed: every 2 year  
Adopted: 2009  
Revisions: 2016, 2024

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### PURPOSE:

Maple Ridge Christian School will award School Completion Certificates (SCC) based upon Ministerial Orders and regulations under the Independent School Act. SCCs are intended to recognize the accomplishments of students, including students of diverse abilities or with disabilities, who have succeeded in meeting the goals of their educational program other than graduation.

### PROCEDURES:

1. MRCS is committed to ensure that processes are in place for all students, including Students with Disabilities or Diverse Abilities, which:
  - Accurately identify students who require modifications to their educational programme
  - Apply appropriate interventions to meet the educational needs of every student
  - Communicate accurately and regularly with parents and/or guardians regarding the educational programme and progress of every student
2. The MRCS Board is committed to provide educational programs and services to students, including Students with Disabilities or Diverse Abilities, which:
  - Are characterized by inclusionary practices that promote participation and interaction for all students
  - Allows those students to experience success and challenges them to strive toward their maximum potential
  - Are organized to provide equitable access to all areas of the curriculum
3. The program will start in Grade 10 under the supervision of the Student Support Coordinator and will utilize resources of BC Navigator
4. Requirements for the Granting of a School Completion Certificate



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(a) MRCS will submit to the Minister the names of students to be awarded a School Completion Certificate, including Students with Disabilities or Diverse Abilities, who have an Individual Education Plan (IEP) and are enrolled in an educational program that is not designed to meet the requirements for the granting of a Certificate of Graduation (Dogwood Certificate).

(b) To be eligible for a School Completion Certificate, a student must meet the following criteria:

- Completion of the goals of an Individual Education Plan (IEP)
- Completion of a Transition Plan
- Completion of a modified/adapted Grade 11 or 12 Bible course

5. MRCS must ensure that any student who is deemed to be on a program other than one that leads to a graduation certificate must have an Individual Education Plan (IEP) and that IEP must meet requirements as outlined in Ministerial Orders, Ministerial Regulations and the School Act. The IEP must clearly indicate that the program of studies will not lead to a Certificate of Graduation (Dogwood Certificate)
- That appropriate supports are in place to meet the requirements of the educational program that is developed for the IEP
  - That parents and/or guardians and, where appropriate, the student are included in the development and ongoing assessment of the IEP
  - That progress on the educational program developed for every student shall be reported on a regular basis