

AGM Package

Our Annual General Meeting is coming up on **Thursday, November 27, 2025 @ 7:30 PM**

We hope to see at least one guardian/parent from your family in attendance. We will be meeting in the Library Learning Commons for approximately one hour.

In preparation of our meeting, please feel free to check out the following materials that will be covered at the AGM:

1. AGM Agenda
2. May 2025 Spring General Meeting Minutes
3. The 2024-25 Financial Statements
4. Message from the Board regarding Special Resolutions for Name Change and Bylaw Update

Maple Ridge Christian School Annual General Meeting Agenda November 27, 2025

Location: Library Learning Commons
Time: 7:30 pm

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| 1. Opening & Welcome | Jonathan Robbins -Board President |
| 2. Devotions | Bob Barclay - Director |
| 3. Review minutes of 2025 Spring General Meeting | Krystle Hussey - Board Secretary |
| a. Resolution: To approve the 2025 Spring General Meeting Minutes | |
| 4. Lead Principal Report | Quentin Flokstra - Lead Principal |
| 5. Board Committee Reports | |
| a. Strategic Plan Update | Jonathan Robbins |
| b. Governance & Strategic Planning | Karen Volcz - chair |
| c. Community Engagement | Krystle Hussey - chair |
| d. SOGI Task Force | Andrea Davies - co-chair |
| e. Capital Project Task Force | Alm Casey - chair |
| f. Finance | Candee Goh - chair |
| 6. Presentation of 2024/25 Financial Statements | Candee Goh - Board Treasurer |
| a. Resolution: To approve the 2024//25 Financial Statements as presented | |
| b. Resolution: To waive the audit requirement and reappoint Manning Elliot to conduct the 2025/26 review engagement | |
| 7. Name Change and Bylaw update | Karen Volcz |

A. Resolution

"WHEREAS the directors have recommended a special resolution to the members that Haney-Pitt Meadows Christian School Association (the "Society") change its name to **Maple Ridge Christian School**, which name is reserved in the office of the Registrar of Companies;

BE IT RESOLVED BY SPECIAL RESOLUTION PASSED BY 75% OF THE VOTES CAST that the name of the Society be changed from "Haney-Pitt Meadows Christian School Association" to "Maple Ridge Christian School" and that the constitution and bylaws of the Society be altered accordingly."

B. Resolution

“WHEREAS:

1. The directors of Haney-Pitt Meadows Christian School Association (the “Society”) have resolved to amend the bylaws of the Society as being in the best interests of the Society; and
2. The proposed amendments to the bylaws and the new form of bylaws do not include amendments to Part 16 of the current bylaws, so the bylaws of the Society and the Societies Act require a special resolution of the members of the Society passed by at least 75% of votes cast to amend the Society’s bylaws in accordance with sections 24b and 57 of the current bylaws;

**BE IT RESOLVED BY SPECIAL RESOLUTION PASSED BY 75% OF the VOTES
CAST:**

1. The existing bylaws of the Society as filed with the Registrar of Companies on May 22, 2018, be cancelled and the form of bylaws presented to the members be adopted as the bylaws of the Society in substitution for, and to the exclusion of the existing bylaws of the Society to be effective as of the date of filing with the Registrar of Companies; and
2. Any one of the directors, officers, or senior managers of the Society is authorized to take all such actions and execute and deliver all such documentation necessary or desirable for the implementation of this resolution and the filing of the amended bylaws.”

8. Question Period
9. Closing Prayer

Jonathan Robbins - Board Chairman
Bob Barclay - Director

Maple Ridge Christian School
Spring General Meeting Minutes
May 28, 2025

Location: Library

Time: 7:00pm, Call to Order: 7:01pm

1. Opening and Welcome
 - a. Motion to approve the agenda. M-S-C
2. Devotional
3. Review Minutes
 - a. Motion to approve the AGM meeting minutes from Nov.2024 M-S-C
4. Presentation of 2025/26 Budget
 - a. Student Growth, Anticipating 56 new students, an increase of 15%.
 - b. Revenue projections are \$6.89M, an overall Increase of 19%.
 - c. Expense operating budget is increased 25% to accommodate new costs due to the increase footprint of the school, three new classrooms and staffing to accommodate
 - d. Construction loan will be converted to mortgage at completion of project. \$11.9M mortgage as previously approved by the society
 - e. Projected debt servicing is \$813,000, used an estimated rate of 4.94% to calculate the annual payment
 - f. Estimated Deficit of \$212K
5. Board Update
 - a. Nominations and Board Development (Jonathan Robbins)
 - i. Board members attended SCSBC leadership conference
 - ii. Confirmed new terms for board directors
 - iii. Thanks to Jesse Bodner for his service
 - b. Governance (Karen Volcz)
 - i. Completed multi-day strategic planning with SCSBC
 - ii. Initiated first draft of our 3-year strategic plan to present to the society in the fall
 - iii. Completed first draft of key policy review
 - iv. Continued detailed review of bylaws
 - c. SOGI (Andrea Davies)
 - i. Draft policy has been sent to the board for review and feedback
 - ii. Planning for next town hall in the 2025/2026 school year

- d. Capital Project Task Force (Alm Casey)
 - i. New wing is open
 - ii. Minor deficiencies are being completed
 - iii. Portables have been removed
 - iv. Reviewing next projects, including scope for new playing field and planning for the completion of the third floor
- e. Community Engagement (Krystle Hussey)
 - i. Christmas Market was a success. Partnered with Maple Ridge-Pitt Meadows Hamper Society
 - ii. New Spring Fundraiser, the MRCS Walkathon, surpassed our \$50,000 goal.
 - iii. Grand Opening of the new wing set for Saturday, June 14th
 - iv. Fall Gala planning is underway
- 6. Request for Support
 - a. We have open spots available in all grades, as well as staffing needs. \$200 referral program extended to December 2025.
 - b. Continued financial support through donations, and getting involved through volunteering.
 - c. Continued prayer for school, staff and students.
- 7. Election of Members to Board of Directors
 - a. Resolution to affirm nominees
 - i. Andrea Davies, Karen Volcz, and Bob Barclay are returning board members up for re-election. -Elected
 - ii. Motion to destroy the ballots. M-S-C
- 8. Question Period
- 9. Closing Prayer

Dear Members of Maple Ridge Christian School Society,

The Board of Directors is bringing forward a revised set of bylaws for member approval at our upcoming General Meeting. These changes represent an update from the 2018 bylaws of the Haney-Pitt Meadows Christian School Association to the present 2025 Maple Ridge Christian School bylaws. The revisions reflect our continued growth as a Christ-centred school community and bring greater clarity, unity, and alignment to our governance.

Why the Changes?

- To update the Society's name and align with our current identity.
- To simplify and strengthen our membership structure.
- To clarify the role of the Lead Principal within governance.
- To modernize our voting, borrowing, and dispute resolution processes in line with current laws.
- To reaffirm our Foundational Statements as central to membership and Board service.

Key Changes Requiring Member Approval

1. **Society Name:** Officially changed to *Maple Ridge Christian School*.
2. **Membership:**
 - One category of membership for simplification.
 - Annual declaration affirming the Foundational Statements and Community Standards.
 - Annual membership fee enhanced from \$50 per family to \$25 per member.
 - Membership lapses after 4 months if fees are not paid .

3. **Board of Directors:**

- Lead Principal remains a director but without voting rights, maintaining a healthy distinction between governance and administration.
- Each director serves in one officer role at a time, ensuring clear focus and accountability. If needed, a director may temporarily assist in a second officer role on an interim basis for up to three months.
- The board upholds high standards of integrity and conduct. With a two-thirds vote, the board may take appropriate action, including suspension or removal, to preserve trust and good governance.

4. **Borrowing & Financial Powers:**

- Board may secure emergency borrowing up to 10% of the annual budget without prior member approval and must disclose at the next general meeting of the society.

5. **Dispute Resolution:**

- Updated to the 2020 *Arbitration Act* and includes a Board-provided mediator list.

Your Role as Members

These proposed bylaws are important for the continued health of the school and the care of our students. Adoption requires a Special Resolution (75% approval of those voting) with a copy of the resolutions included below.

We encourage all members to review the summary of changes (as noted above) and vote online before the meeting. The (voting link will be sent in a separate email) or you can vote at the General Meeting in person. A copy of the existing bylaws along with the revised bylaws are included in this package.

Thank you for your ongoing commitment to the mission of Maple Ridge Christian School. Your voice and vote are vital as we steward the future of our school together in our pursuit to bring Glory to God.

Resolution #1 - Name Change

"WHEREAS the directors have recommended a special resolution to the members that Haney-Pitt Meadows Christian School Association (the "Society") change its name to **Maple Ridge Christian School**, which name is reserved in the office of the Registrar of Companies;

BE IT RESOLVED BY SPECIAL RESOLUTION PASSED BY 75% OF THE VOTES CAST that the name of the Society be changed from "Haney-Pitt Meadows Christian School Association" to "Maple Ridge Christian School" and that the constitution and bylaws of the Society be altered accordingly."

Resolution #2 - Bylaw Amendment - General

"WHEREAS:

- A. The directors of Haney-Pitt Meadows Christian School Association (the "Society") have resolved to amend the bylaws of the Society as being in the best interests of the Society; and
- B. The proposed amendments to the bylaws and the new form of bylaws do not include amendments to Part 16 of the current bylaws, so the bylaws of the Society and the Societies Act require a special resolution of the members of the Society passed by at least 75% of votes cast to amend the Society's bylaws in accordance with sections 24b and 57 of the current bylaws;

BE IT RESOLVED BY SPECIAL RESOLUTION PASSED BY 75% OF THE VOTES CAST:

- 1. The existing bylaws of the Society as filed with the Registrar of Companies on May 22, 2018, be cancelled and the form of bylaws presented to the members be adopted as the bylaws of the Society in substitution for, and to the exclusion of the existing bylaws of the Society to be effective as of the date of filing with the Registrar of Companies; and
- 2. Any one of the directors, officers, or senior managers of the Society is authorized to take all such actions and execute and deliver all such documentation necessary or desirable for the implementation of this resolution and the filing of the amended bylaws."

In Christ's service,
Board of Directors
Maple Ridge Christian School